



**Re: Individual Education Plans  
Individualized Family Service Plan**

May 2021

Dear Parents:

If your child has an **Individual Education Plan or Individualized Family Service Plan**, the Office of Children and Family Services, our licensor, requires that you sign and date the back of the attached form where indicated and return it to us as it is required for your child's file.

Thank you for your attention to this matter. Please don't hesitate to ask, should you have any questions.

Warmest regards,

Silvana Dias, MS Ed  
Little Class Coordinator

Debra Frank, MA Ed, SBL  
SCIS Supervisor

Maureen Connolly MS Ed  
Early Intervention Coordinator

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Director Special Education

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