



WAIVER OF 403B ENROLLMENT

Hello and Welcome!

Whether you are a new or returning employee you are eligible to enroll in our 403B plan.

If you are not interested in signing up it is important that you indicate this on the tear off form below and return it to the Human Resources office as soon as possible.



I have been advised that Alcott School offers a 403B plan to all employees, effective and fully vested upon hire. After one year of employment with Alcott School I understand that my employer offers to match my 403B contribution up to 6% if I am employed for at least 17.5 hours per week.

I am choosing **not** to participate in the 403B plan at this time. I understand that I may change my decision and enroll in the plan at any time.

Name: _____
(Please print)

Signature: _____ Date: _____

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